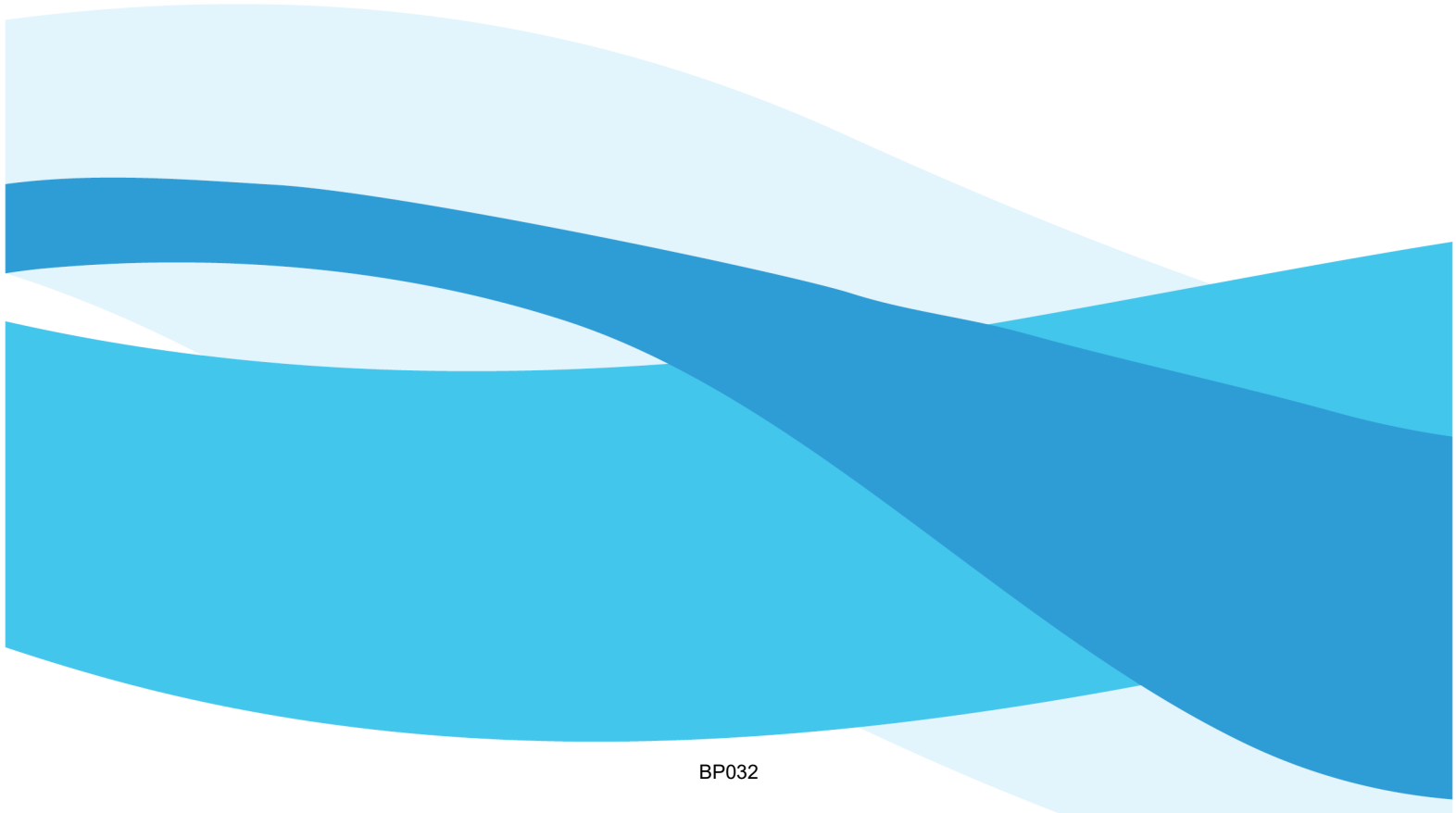


Tab 3

Consider approval of the board meeting minutes



MONDAY, APRIL 20, 2026

Minutes of the 902nd meeting of the Metropolitan Water District of Salt Lake & Sandy Board of Trustees held Monday, April 20, 2026 at 4:40 p.m. at 3430 E Danish Road, Cottonwood Heights, UT 84093.

The following trustees attended the board meeting:

| | |
|-------------------|-------------|
| Tom Godfrey | -Chair |
| John Kirkham | -Vice Chair |
| Ralph Becker | -Trustee |
| Florence Reynolds | -Trustee |
| Daniel Salmon | -Trustee |

The following trustee was excused:

| | |
|-------------------|------------|
| Patricia Comarell | -Secretary |
|-------------------|------------|

The following staff and guests attended the board meeting:

Annalee Munsey, General Manager
Gordon Cook, Assistant General Manager/Chief Operating Officer
Eric Sorensen, Water Resources Manager
Nathan Scown, Operations Manager
Ammon Allen, Engineering Manager
Erin Kuhlmeier, Engineer I
Gardner Olson, Senior Engineer
Adam Pett, Right of Way Supervisor
Kelly Stevens, Senior Engineer
Josh McDougall, IA&E Manager
Jared Rose, Assistant IT Manager
Tony Vallarta, IT Technician
Josie Taber, Lab Supervisor
Andy Reidling, Maintenance Manager
John Baer, Controller
Josh Croft, Accountant
Sonya Shepherd, HR Manager
Breana Jackson, Executive Administrator
Elizabeth Woodall, Administrative Assistant
Mark Sarvela, Safety & Security Administrator
Dani Cepernich, Spencer Fane
Jesse Stewart, Salt Lake City Public Utilities
Jeff Budge, Provo River Water Users Association
Tom Ward, Sandy City Public Utilities
Mike Whimpey, Central Utah Water Conservancy District
Monica Hoyt, Carollo Engineers
Brad Jeppson, Stantec
Brittany Sorenson, Brown & Caldwell
Stockton Denos, AE2S
Josh Hinckley, PCL Construction
Kendall DeVries, Garney Construction

Work Session Agenda

1. Overview of Metro's Lab
2. Metro Water Safety Report
3. Other

Board Meeting Agenda

1. Call to order
2. Public comment
3. Finance Committee report
 - a. Consider adoption of FY 2027 tentative budget
 - b. Consider acceptance of financial reports
4. Consider approval of change to calculation for Fixed Charge Allocation based water use by member cities
5. Consider approval of budget increase for water audits program for 2026
6. Reporting items
 - a. Annual Fraud Risk Assessment
 - b. Quarterly check register, electronic payments, and credit card expenditure reports provided to Finance Committee for review
7. Engineering Committee report
 - a. Consider approval of easement abandonment for David Told
 - b. Consider approval of task order with Stantec Consulting to develop HMI standards
 - c. Consider approval of Professional Services Agreement for CM/GC services for the Raw Water Little Cottonwood Conduit Replacement Project
 - d. Reporting items
 - i. Change Order No. AB09 for Cottonwoods Connection
 - ii. Change Order No. C16 for Cottonwoods Connection
 - iii. Capital Projects Report – March 2026
8. Consider approval of Board Meeting minutes dated March 23, 2026
9. Reporting/Scheduling items
 - a. Water supply and demand update
10. Other business
11. Items to be discussed at future meetings
12. Closed Session:
 - a. To discuss pending or reasonably imminent litigation
13. Adjourn

Work Session

Overview of Metro's Lab

Ms. Taber presented on Metro Water's Lab, outlining Metro Water's Vision and Values and how the Lab's purpose serves the district. To meet its purpose, the Lab employs stringent analytical verifications, regulatory compliance, data integrity, and continuous improvement. The Lab was NELAC/TIN accredited, which benefits Metro Water financially, operationally, and helps prevent loss of regulatory and reputational benefits. Ms. Taber discussed the benefits of the accreditation and the increased burden upon the district if accreditation was lost. She described the Lab's role in protecting public health, promoting operational reliability, and preserving public trust. Ms. Taber then reviewed the Lab's efforts to support employee advocacy and prepare for future needs.

Metro Water Safety Report

Mr. Sarvela presented on Metro Water's Safety Program. He reviewed how the program complies with Metro's Policies and Procedures Manual. He shared the E-Mod history and recent accidents and incidents. Metro Water has a Safety Team comprised of one employee representative from each department. The Safety Team completes quarterly inspections of Metro Water sites, and presents on

safety topics during monthly trainings for all employees. Mr. Sarvela explained the safety incentive program, the safety suggestion program, Safety Month, and on-site security monitoring. He noted any contracted personnel are expected to adhere to Metro Water's safety standards. Mr. Sarvela commented on the Safety & Security Administrator's roles, responsibilities, and some upcoming goals. He also shared the brief history of the position, highlighting the reorganization of responsibilities, collaborative endeavors, and safety accomplishments seen since the creation of the position.

Board Meeting

Call to order

At 4:40 p.m., Mr. Godfrey, Board Chair, called the meeting to order and welcomed board members, staff, and visitors. Ms. Comarell was excused.

Public comment

No public comments were made.

Consider adoption of FY 2027 tentative budget

Mr. Kirkham noted an adjustment to the Finished Water Strategic Conveyance Plan capital project.

Mr. Kirkham motioned to adopt the FY2027 tentative budget. Mr. Becker seconded the motion and the motion passed unanimously.

Consider acceptance of financial reports

Mr. Kirkham referenced the summary comparisons for February's financials. Some comparisons were from the previous month and some were from the prior year, but noted no anomalies.

Mr. Kirkham motioned to accept the financial reports for February 2026. Mr. Becker seconded the motion and the motion passed unanimously.

Consider approval of change to calculation for Fixed Charge Allocation based water use by member cities

Mr. Sorensen explained that prior to FY2017, Metro Water generated water sales revenue using a per acre foot volumetric rate, charged to its member cities. The rate was calculated each fiscal year by dividing required water sale revenue by the 5-year average volume that member cities would use. To avoid revenue estimations falling short, Metro Water moved to a fixed charge service because it offered the best balance between predictability and fairness. As staff prepared the FY27 budget, they sought to re-evaluate the use of historical average to determine the percent split, and considered a 5, 10, and 15-year average.

The Finance Committee discussed this item on April 7, 2026, and recommended calculating the percent split based on the previous 15-year average, for approval by the full board.

Mr. Kirkham motioned to approve a previous 15-year average to calculate percent use when determining allocation of the fixed charge to member cities. Mr. Salmon seconded the motion and the motion passed unanimously.

Consider approval of budget increase for water audits program for 2026

Mr. Sorensen provided a short background on the Water Audit Program. It is a voluntary program, that allows residents and businesses in Sandy and Salt Lake City to request a water audit of their

landscape and watering system. Due to a poor snowpack and drought conditions, Utah State University received an increase in the number of water check requests and recommended hiring a fourth team of water checkers. The board discussed increasing the budget for water audits, beyond what was approved by the board in January.

The Financial Committee met on April 7, 2026 and recommended to increase the 2026 water check budget.

Mr. Kirkham motioned to approve a not-to-exceed amount of \$146,800 for total compensation for water audit services performed in 2026. Ms. Reynolds seconded the motion and the motion passed unanimously.

Reporting items

Ms. Munsey welcomed any questions regarding the fraud risk assessments from the Office of the State Auditor. Mr. Kirkham reported the Finance Committee received the quarterly check register, electronic payments, and credit card expenditure reports for review.

Consider approval of easement abandonment for David Told

Mr. Pett shared the history of the easement for the Salt Lake Aqueduct on Mr. David Told's property in Canyon Heights. Mr. Told requested Metro Water abandon a portion of the easement on his property, in order to expand his garage in the southwest corner. The land value was based on county assessor value with a discount for the easement.

The Engineering Committee discussed this item on April 7, 2026. The overlapping portion of the SLA easement would have minimal effect on Metro Water's ability to access the SLA infrastructure, and the committee recommended abandonment by the full board.

Mr. Kirkham motioned to abandon a portion of the Salt Lake Aqueduct easement encumbering Lot 2, Canyon Heights at Cedar Hills Plat L subdivision. Ms. Reynolds seconded the motion, and the motion passed unanimously.

Consider approval of task order with Stantec Consulting to develop HMI standards

Mr. McDougall explained the details of the task order with Stantec Consulting. Metro Water sought consultant assistance to develop standards for a new Human-Machine Interface (HMI) platform. The consultant would create design standards, templates, and guidelines to ensure consistency across multiple teams working on HMI projects. The task order includes workshops with Metro Water staff as well as the core framework and philosophy for the standards. Stantec was selected as an extension of the Design Support agreement from June 17, 2025. The task order would come to \$153,120.

The Engineering Committee discussed this item on April 7, 2026 and recommended approval by the full board.

Mr. Salmon motioned to approve the task order with Stantec, for \$153,120.00 to develop SCADA HMI standards. Mr. Kirkham seconded the motion, and the motion passed unanimously.

Consider approval of Professional Services Agreement for CM/GC services for the Raw Water Little Cottonwood Conduit Replacement Project

Mr. Olson explained the proposed agreement for Construction Manager/General Contractor (CM/GC) services. The Little Cottonwood Creek intake conveys water to the Little Cottonwood Water Treatment Plant. The existing Raw Water Little Cottonwood Conduit, (LCC) built in 1931, has experienced deterioration, erosion, and deformation. Metro Water can also bring in water from the Creek via the Murray Penstock, owned by Murray Power. Metro Water's ability to access water from the creek

this way has often been interrupted due to operational issues with the penstock. The Raw Water LCC Replacement Project will replace the LCC for increased hydraulic capacity and seismic resiliency.

Ms. Reynolds inquired about Garney Companies' experience with steep slope construction. Mr. Becker noted the benefits of involving a contractor during pre-construction, as well as a CM/GC contractor's ability to move forward with construction phases of the project. Mr. Olson explained that Garney Companies could move into construction, but Metro Water also has the option to proceed with a procurement process for another contractor.

The Engineering Committee reviewed this item on April 7, 2026 and recommended approval by the full board.

Mr. Kirkham motioned to approve the professional services agreement for CM/GC services to Garney Companies, Inc for \$154,195.00 for the Raw Water Little Cottonwood Conduit Replacement Project. Mr. Salmon seconded the motion and the motion passed unanimously.

Reporting items

Mr. Stevens reported on Change Order No. AB09 for Cottonwoods Connection. The change order included Work Change Directive (WCD) AB13, which extended the project completion to May 29, 2026 due to complications obtaining vault ladders, and there was no cost impact.

Mr. Stevens reported on Change Order No. C16. This change order included WCD C34 for removal of a concrete cradle at the SLA relocation connection. This had an increase of \$13,855.60. The change order also included WCD C35, for the water line relocation, and had an increase of \$74,966.79.

The Engineering Committee reviewed the change orders on April 7, 2026.

Mr. Godfrey invited questions or comments on the Capital Projects report. No comments were made.

Consider approval of Board Meeting minutes dated March 23, 2026

Mr. Kirkham motioned to approve the Board Meeting minutes dated March 23, 2026. Ms. Reynolds seconded the motion and the motion passed unanimously.

Reporting/Scheduling items

Mr. Sorensen presented on the water supply and demand update. March 2026 had record-high temperatures which caused a greater snow melt than usual for this time of year. March was the driest month in 37 years. Water usage by member cities also increased during March. While there was a brief change in temperature at the beginning of April, the majority of the month was similar to last month.

Metro Water started the trial phase of the Managed Aquifer Recharge. The aquifer has received a little over 160-acre feet of water. Mr. Sorensen reviewed the weather forecasts, and the predicted precipitation. He then explained the historical impacts of an El Niño on the water supply.

Other Business

Ms. Munsey mentioned upcoming budget presentations for Salt Lake City and Sandy City Councils.

Items for future meetings

No items were discussed.

Closed Session

Mr. Kirkham motioned to go into closed session to discuss pending or reasonably imminent litigation. Mr. Becker seconded the motion and the motion carried unanimously.

All board members were present, except for Ms. Comarell who was excused. The following staff were also present: Ms. Munsey, Mr. Cook, Ms. Jackson, Ms. Cepernich, and Mr. Allen.

Mr. Kirkham motioned to go out of closed session. Ms. Reynolds seconded the motion and the motion passed unanimously.

Adjourn

At 5:33 p.m. the board meeting adjourned.

Tom Godfrey, Chair

Patricia Comarell, Secretary

Unapproved