MONDAY, AUGUST 17, 2026

Minutes of the 906th meeting of the Metropolitan Water District of Salt Lake & Sandy Board of Trustees held Monday, August 17, 2026 at 4:35 p.m. at 3430 E Danish Road, Cottonwood Heights, UT 84093.

The following trustees attended the board meeting:

Tom Godfrey	Chair
John Kirkham	Vice Chair
Patricia Comarell	Secretary
Ralph Becker	Trustee
Florence Reynolds	Trustee
Daniel Salmon	Trustee

The following staff and guests attended the board meeting:

Annalee Munsey	General Manager
Gordon Cook	Assistant General Manager/COO
Breana Jackson	Executive Administrator
Sonya Shepherd	HR Manager
Elizabeth Woodall	Administrative Assistant
John Baer	Controller
Josh Croft	Accountant
Darin Klemin	IT Department Manager
Michael Whiteley	IT Cybersecurity Manager
Ammon Allen	Engineering Manager
Kelly Stevens	Senior Engineer
Nathan Scown	Operations Manager
Jeff Matheson	Lab Manager
Andy Reidling	Maintenance Manager
Dani Cepernich	Spencer Fane
Chris Shope	Salt Lake City
Tom Ward	Sandy City
Jesse Stewart	Salt Lake City Department of Public Utilities
Shaun Hilton	Central Utah Water Conservancy District
Jeff Budge	Provo River Water Users Association
Johnathan Ward	Zions Public Finance
Jason Luettinger	Bowen Collins & Associates
Brittany Sorensen	Brown and Caldwell
Josh Hinckley	PCL Construction
Stephen Alston	Garney Construction
Blake Buehler	AE2S

Work Session Agenda

1. Bonds 101 Training – Johnathan Ward, Zions Public Finance
2. Other

Board Meeting Agenda

3. Call to order
4. Public comment
5. Engineering Committee report
    a. Consider approval of fleet procurement
    b. Consider approval of task order for Little Cottonwood Conduit Return Assessment and Design

- c. Consider approval of Task Order for Cottonwoods Connection public engagement
- d. Reporting items
  - i. Change Order No. 19 for Cottonwoods Connection Project
  - ii. Change Order No. 20 for Cottonwoods Connection Project
  - iii. Capital Projects Report – Fiscal Year 2026
  - iv. Capital Projects Report – Fiscal Year 2027

6. Environmental Committee report
   - a. Consider approval of addendum to ODT lease of water agreement
   - b. Reporting items
7. Finance Committee report
   - a. Consider approval of changes to Policies and Procedures
   - b. Consider acceptance of financial reports
   - c. Reporting items
     - i. Quarterly check register, electronic payments, credit card expenditures reports, semi-annual deposit and investment report provided to Finance Committee for review
8. Consider approval of Board Meeting minutes dated June 15, 2026
9. Consider approval of Board Meeting minutes dated June 29, 2026
10. Reporting/Scheduling items
    - a. Water supply and demand update
11. Other business
12. Items to be discussed at future meetings
13. Closed session to discuss deployment of security personnel, devices, or systems
14. Closed session to discuss pending or reasonably imminent litigation
15. Adjourn

Work Session

Bonds 101 Training

Ms. Munsey introduced Mr. Johnathan Ward, Metro Water’s financial advisor. Mr. Ward provided an overview of public project financing options, including bond types, sales, rating systems, and the potential benefits to Metro Water. He reviewed Metro Water’s AA+ credit rating, the factors affecting credit ratings, and the benefits of maintaining a strong rating.

He reviewed market conditions, bond safety, international investors, refinancing opportunities, direct purchase bonds, and the roles and fees of bond counsel, underwriters, trustees, and rating agencies. Mr. Ward explained how Zions could assist Metro Water in evaluating financing options and stated that Zions would conduct a cost-market analysis to determine the best option for Metro Water’s needs.

Board Meeting

Call to order

Mr. Godfrey called the meeting to order at 4:35 p.m., and welcomed staff and visitors. All board members were present. Mr. Godfrey welcomed Mr. Chris Shope, a newly appointed trustee to be joining in September 2026.

Public Comment

No comments were made.

Consider approval of fleet procurement

Mr. Reidling presented the proposed replacement of a track hoe and a telehandler fork lift. The items were included in the FY2027 budget, but the items exceeded the General Manager’s approval limit.

The Engineering Committee met on August 4, 2026 and recommended approval of the fleet procurement by the board.

Mr. Kirkham motioned to approve the purchase of a track hoe and telehandler fork lift from Intermountain Bobcat for a total of $254,246.80. Ms. Reynolds seconded the motion and the motion passed unanimously.

Consider approval of task order for Little Cottonwood Conduit Return Assessment and Design

Mr. Kirkham expressed concerns regarding the Professional Services Agreement, approved in December 2025, for the Finished Water Strategic Conveyance Plan. One of the tasks in the plan included infrastructure design to connect the SLAR to the SLA and the Little Cottonwood Water Treatment Plant. A Basis of Design report was completed in July 2025. His assessment of the design to connect the Little Cottonwood Water Treatment Plant to Fort Union Blvd, via the SLAR, is a Salt Lake City capacity improvement project. He was unaware if Salt Lake City or Sandy City has been involved in discussing this project and who is responsible for funding it. He does not want to spend more money on converting the pipeline to a finished water system until a full explanation has been provided to the board and the member cities. The board requested additional information and deferred the discussion to a future meeting. Ms. Munsey confirmed that Metro Water would gather additional information and return to the board with further details.

Mr. Salmon asked if the cost for this task order was an adjustment to the Finished Water Strategic Conveyance Project cost. Ms. Munsey clarified the location of this section of the Little Cottonwood Conduit is located on Metro Water property and explained that the task order did not include construction. The task order was solely for an assessment and design of the Little Cottonwood Conduit Return.

The Engineering Committee met on August 4, 2026 to discuss this item, and recommended approval to the board.

Mr. Salmon motioned to award the task order to Bowen Collins & Associates for $237,169.00 for the Little Cottonwood Conduit Return Pipeline and Pump Station Design. Mr. Kirkham seconded the motion, and the motion passed unanimously.

Consider approval of Task Order for Cottonwoods Connection public engagement

Mr. Stevens presented the task order for public participation and community relations services with Kimley-Horn. The cost of this work for FY2027 would be shared between Metro Water and Salt Lake City, with Metro Water responsible for $63,319.44 and Salt Lake City responsible for $39,180.56. Ms. Comarell inquired about the context that would be given to the public, including deliverables, addressing the unknown, and one-on-one conversations. Ms. Reynolds suggested that Kimley-Horn make a presentation to the board at a future time.

The Engineering Committee met on August 4, 2026 to discuss this task order and recommended approval to the board.

Ms. Reynolds motioned to approve the task order for a total of $102,500.00 to Kimley-Horn, for continuation of public engagement services for the Cottonwoods Connection project. Mr. Salmon seconded the motion, and the motion passed unanimously.

Reporting Items

Mr. Stevens presented Change Order No. C19, which included Work Change Directives C41 and C42. The directives addressed SLCDPU requests to relocate water meters and increase the size of a manway, resulting in a $23,017.56 increase to the budget and scope, paid by SLCDPU.

Mr. Stevens presented Change Order No. C20, which included Work Change Directives C43, C44, and C45. Directives C43 and C44 addressed discrepancies between utility drawings and conditions discovered during construction, resulting in a $34,669.09 increase to the budget and scope, with costs split between SLCDPU and Metro Water.

Directive C45 addressed additional time required by Whitaker to meet a construction deadline. Metro Water initially paid the additional expense, and Whitaker subsequently reimbursed Metro Water, which created a decrease of $32,425.00 to both budget and scope of the project.

The Engineering Committee reviewed these change orders on August 4, 2026.

Consider approval of addendum to ODT lease of water agreement

Ms. Munsey shared some background to an existing agreement with Great Salt Lake Trust, and that a request was made that the lease be changed to a 10-year fixed term, along with a 1% increase in the escalation of lease costs, after 5 years.

Mr. Kirkham mentioned that this revenue would be a credit toward Sandy City, and Ms. Munsey commented that both Salt Lake City and Sandy City supported the proposed addendum agreement.

The Environmental Committee discussed this agreement on August 11, 2026, and recommended approval to the board.

Mr. Kirkham motioned to approve the addendum to the ODT lease agreement. Ms. Comarell seconded the motion, and the motion passed unanimously.

<u>Reporting Items</u>

Mr. Becker presented on Environmental Committee meeting discussion on August 11, 2026. The team from Stantec provided a presentation on the Envision process, which evaluates an organization's sustainability and environmental efforts. Metro Water would also seek a consultant to update the 2017 Energy Management Plan.

Mr. Kirkham commented on possible funding options through federal grants, and that Rocky Mountain Power could be a local resource to consult on electrical efficiency. Mr. Becker mentioned two upcoming workshops.

Mr. Salmon inquired about the consultant selection process, and when it would be reported to the board. Ms. Munsey confirmed it would be a future reporting item, but a notice to all Trustees could be provided more immediately, once that consultant had been selected.

<u>Consider approval of changes to Policies and Procedures</u>

Ms. Munsey presented a proposed change to Metro Water's Policies and Procedures regarding O&M and capital expenditures exceeding the General Manager's approval limit. The change would allow Metro Water to use budgeted funds to procure items exceeding $75,000 when following the normal approval process would cause a delay that could affect the availability or price of the item. The General Manager would promptly notify the Board Chair of the procurement.

Mr. Cook provided an example that had involved a failing piece of equipment at Terminal Reservoir. The equipment had been budgeted for replacement, but only one replacement unit was available, with the next unit not expected to be available for six months. Following the normal procurement process would have delayed the replacement and directly affected water treatment.

Mr. Salmon inquired about the frequency this set of circumstances would occur. Ms. Reynolds raised a concern regarding the wording of the proposed change. Ms. Cepernich stated that she would review the Policies and Procedures to determine whether "concurrent" or "approval" was the appropriate terminology.

The Finance Committee discussed the proposed change on August 4, 2026 and recommended approval to the board.

Mr. Kirkham motioned to approve the changes to Policies and Procedures, subject to legal counsel's review. Mr. Becker seconded the motion and the motion passed unanimously.

<u>Consider acceptance of financial reports</u>

Mr. Kirkham explained that June's reports were not available yet, due to an upcoming audit. No comments were made on the May 2026 report.

Mr. Kirkham motioned to accept the May 2026 financial reports. Ms. Comarell seconded the motion, and the motion passed unanimously.

<u>Reporting Items</u>

Mr. Kirkham reported that all the documents had been provided to the Finance Committee.

<u>Consider approval of Board Meeting minutes dated June 15, 2026</u>

Mr. Becker motioned to approve the Board Meeting minutes dated June 15, 2026. Mr. Kirkham seconded the motion, and the motion passed unanimously.

<u>Consider approval of Board Meeting minutes dated June 29, 2026</u>

Mr. Kirkham motioned to approve the Board Meeting minutes dated June 29, 2026. Ms. Comarell seconded the motion, and the motion passed unanimously.

Water Supply and demand update

Mr. Scown presented on Utah's recent precipitation, noting the 1.25 inches of rain that occurred on August 13, 2026. However, the recent rain did not change the current drought status.

He shared that Metro Water's allocation from the Provo River Project had increased over the summer to 82%, and that Metro Water would carry 50,916 acre-feet into next year.

Mr. Scown reported that Little Cottonwood Creek had a low supply in July, so Metro Water increased pumping from POMWTP to meet demands. Pumps at Jordan Narrows were also utilized. Precipitation for August has been forecasted to be at or above normal levels.

Other business

Mr. Kirkham mentioned the recent merger of Sandy City's public works and public utilities departments, and that he would attend a Sandy City Advisory Public Utilities Advisory Board Meeting on August 20, 2026.

Ms. Munsey reported that she and Mr. Godfrey recently conducted a tour with Councilman Erika Carlsen along with two of her staff, and that it was a positive experience. Ms. Munsey also noted an upcoming tour with some of Senator Lee's staff members.

Mr. Godfrey congratulated Matt Marcek on his 10-year anniversary with Metro Water, and Mr. Cook on his 30-year anniversary. He also welcomed new employee Angelo Montoya. The board complimented Ms. Jackson on her great work on the 2025 Annual Report.

Items to be discussed at future meeting

Mr. Godfrey reviewed items raised during the meeting, including questions previously discussed regarding the Finished Water Strategic Conveyance Plan, as well as questions regarding public engagement with Kimley-Horn.

Closed session to discuss deployment of security personnel, devices, or systems

Mr. Kirkham motioned to go into closed session, to discuss the deployment of security personnel, devices, or systems. Mr. Becker seconded the motion, and the motion passed unanimously. All board members were present. Ms. Munsey, Mr. Cook, Mr. Klemin, Mr. Whiteley, Mr. Shope, and Ms. Cepernich were also present.

Mr. Kirkham motioned to go out of closed session. Mr. Becker seconded the motion, and the motion passed unanimously.

Closed session to discuss pending or reasonably imminent litigation

Mr. Kirkham motioned to go into closed session, to discuss pending or reasonably imminent litigation. Ms. Reynolds seconded the motion, and the motion passed unanimously. All board members were present. Ms. Munsey, Mr. Cook, Mr. Shope, and Ms. Cepernich were also present.

Mr. Kirkham motioned to go out of closed session. Ms. Comarell seconded the motion, and the motion passed unanimously.

Adjourn

At 6:23 p.m. the Board Meeting adjourned.