

Tab 3

Metropolitan Water District of Salt Lake & Sandy
Board Meeting Information
Last Update: August 1, 2024

Agenda Item: Consider approval of sole source procurements

Background: Section 6-802 of the District’s Policies and Procedures states the following:

6-802 AWARD OF CONTRACT WITHOUT ENGAGING IN STANDARD PROCUREMENT PROCESS—NOTICE—DUTY TO NEGOTIATE CONTRACT TERMS IN BEST INTEREST OF PROCUREMENT UNIT

- 1) The procurement officer may award a contract for a procurement item without engaging in a standard procurement process, as provided in Section 802 of the Procurement Code if the Board makes the determination required by Section 802 of the Procurement Code.
- 2) The procurement officer shall give public notice of a procurement under this section as described in Section 6-112 of the Procurement Code, if the cost of the procurement exceeds \$50,000, except where publication is not required as provided in Section 802 of the Procurement Code.

The Utah Procurement Code provides that an award of contract may be made without engaging in a standard procurement process when there is only one source for the procurement item. To be compliant with Procurement regulations, the District identified a list of vendors (see Attachment) that would qualify as sole source vendors. Per policy, the District may award a contract for a procurement item without competition, with Board approval.

Proposed sole-source procurement notices were posted on the District’s website on July 22, 2024. Any party that did not agree with the proposed sole source procurement had until July 29, 2024, at 5:00 PM to contact the District. One party contacted the District regarding our financial software – Intuit (Quickbooks). They withdrew their question when they recognized we were not a school district. No other party contacted the District to disagree with the remaining proposed sole source procurements.

Committee Activity: The Executive Committee reviewed the list of proposed sole source procurements at its July 29, 2024 committee meeting and recommended approval by the full board.

Recommendation: Approval of the sole source procurements.

Attachment:

- Sole Source Procurement List

August 12, 2024 Proposed Sole Source Procurements

Last Updated: July 28, 2024

Proposed sole source supplier	Product and/or service to be purchased	Estimated Expense >\$50,000 (Y/N)	Board Action Required (Y/N)
Board Action Required			
Chapman and Cutler LLP	Bond counsel	Y	Y
GE Digital LLC	Annual licensing renewal/additional licenses for iFix, Historian, and IGS driver software	Y	Y
Goble Sampson	Watson Marlow pumps and parts	Y	Y
IDEXX Laboratories, Inc.	Products for microbiological testing: Colilert media, Quantitrays, Comparators, Simplate trays, and Simplate media	Y	Y
Owen Equipment	Vactor truck parts and service	Y	Y
Spirax Sarco	HVAC steam system part from Spirax Sarco	Y	Y
Weidner & Associates	DeNora products and parts. Endress+Hauser products and parts	Y	Y
Westech Equipment	Fuel tank service and certification	Y	Y
Xylem/Wedeco	Ozone and UV parts: dielectrics, Dicon Digital Controller, UV ballast, intensity boards, intensity probes	Y	Y
No Board Action - Information Only			
Cate Industrial Products	Air compressor parts and service	N	N
Codale Electric Supply	Allen Bradley equipment and parts	N	N
ColumbiaSoft Corporation	Licensing and professional services related to Document Locator	N	N
Confience	Confience (formerly ATL) Laboratory Information	N	N
Esri Inc	ESRI ArcGIS	N	N
Intuit	Quickbooks software licenses/renewals	N	N
Kinetico Quality Water of SLC	Kinetico soft water system parts and repair	N	N
Maddox Air Compressor Co.	Powerex scroll compressor parts and service	N	N
Nasec	IBR particle counter instrumentation and parts	N	N
Power Engineering Co.	Boiler chemicals and chemical control systems	N	N
Rocky Mountain Valves & Automation	Rotork equipment & Limtourke equipment	N	N
Trailblazer Controls	ATI monitors and probes for pH, fluoride, and dissolved ozone. Alia pressure indicators	N	N
Tranter PHE, Inc. c/o Holbrook Associates	Tranter heat exchanger and associated parts	N	N
Utah-Yamas Control Inc.	Utah-Yamas HVAC controls	N	N